

## **TRAIN THE TRAINER Training Program**

### **International Certification USA**

#### **Who can do?**

- Those would like to become a Effective Trainer.
- Trainers would like to develop and enhanced their skills in the training & development.
- Those who are working in the corporate environment and become to a renown trainer
- Looking for to develop their career in the field of training and development

**100,000+ Students  
have been Trained**

since  
1997

**Program is  
offered by**

**3D EDUCATORS  
INT**  
22 Years of  
Excellence in  
Training &  
Development

**Invest in  
People the  
only Asset  
that Appreciates**



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## **Course Objective:**

Training is often thought of as being a single event, isolated from business needs - such thinking fails to see the whole picture. Training needs to be a systematic process which begins with analyzing the training requirement in the context of business demands, and leads on to designing and delivering appropriate training solutions and evaluating the relevance of the learning to the organizational needs.

This course introduces participants to the training process, guides them through each stage and equips them with the skills to be effective trainers.



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## Program Details

### Inauguration

The Training Program will be inaugurated by a senior member of 3DEducators

### Program Structure

No of classes per week	<b>01 Class</b>
Duration of each class	<b>02 - Hour</b>
Total Duration	<b>48 Hours</b>

### Other Learning Activities

Classroom Assignments	<b>04</b>
Presentations by Trainees	<b>02</b>
Exercises	<b>Numerous</b>
Activities	<b>Numerous</b>

### About the Program Instructor

The “Train the Trainer” Program has international designed certification and will be conducted by the vast experience trainers and consultants.

They trainers are foreign qualified and having the degree & certification of Ph.D, and Masters and also the international credentials of TTT from accredited bodies.

As Consultant & Senior Trainers the team of trainers from Management & soft skills side we 3D Educators – Trainers & Consultants would not compromise on the faculty.

### In Affiliation with





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## **COURSE CONTENTS**

Not surprisingly, training professionals spend a substantial proportion of their time training others.

When they themselves receive training, it is usually aimed at familiarizing them with the specifics of a new or revised module or program.

But what about trainers' ability, confidence and motivation to deliver those programs effectively? What do they get to help them kindle their creative spark?

This tailor made program to your specific train the trainer needs. We always include material which will enhance the trainer's ability, confidence and motivation by developing and refreshing essential training skills.

- Importance of training and development in the organization
- Train the Trainer Concept
- Training Need Analysis (TNA)
- Organizing The Training
- Developing the Training Plan
- Different Training Techniques
- Identifying Various Groups of Trainees
- Training evaluation
- Training Games
- Training Exercises



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## **TERMS & CONDITIONS**

### **WITHDRAWAL FROM THE DIPLOMA/CERTIFICATION**

Students are not allowed to withdraw from the Diploma. If a student cannot continue the Diploma his/her fee will be forfeited.

### **CONDUCT AND DISCIPLINE**

A disciplinary action, leading to rustication, will be taken against students whose conduct is found objectionable at any time during the course of study. Reference will be made to 3D Educators code of conduct.

### **EVALUATION AND GRADING**

The performance of students is evaluated through continuous observation of a student's performance in the Diploma – class participation, submission of assignments, quizzes and exercises.



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The student will be examined through three hourly exams conducted at the midterm and a final exam at the end of the program. Total marks for passing the Diploma will be 60 out of a total of 100

Students who do not meet the attendance or any other eligibility criteria will not be allowed to appear in the final examination.

The following grading plan will be applicable for the Diploma:

<b>A</b>	<b>87 - 100</b>
<b>B+</b>	<b>81 - 86</b>
<b>B</b>	<b>72 - 80</b>
<b>C+</b>	<b>66 - 71</b>
<b>C</b>	<b>60 - 65</b>
<b>F</b>	<b>below 60</b>



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Students who are unable to appear for the final exam are required to submit a written application stating the reason for not appearing for the exam. 3D Educators reserves the right to approve or deny such applications. If approved, the student will be allowed to sit for the exam within one month. Failure to do so, the student will be resubmit the examination fee and sit the future schedule exam. Without passing of the exams no certification will be awarded.



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## **ONLINE LIVE CLASSES FACILITY AVAILABLE**

- Instructor Led Training
- Real Time Presentations
- Interactive Classes
- Complete Notes and Other Stuff shall be provided through our Secure Student Login Member's Area
- For Online Live Classes, you may please download the Admission Form through our website <http://www.3deducators.com>. Fill it properly and attached the required document along with Picture and send back to [info@3deducators.com](mailto:info@3deducators.com) with scanned fee submitted voucher in the bank.
- For Pakistan you may submit the fee at any MCB Branch with the title of "3D EDUCATORS-TRAINERS & CONSULTANTS".
- If you are outside Pakistan then you may transfer via Bank to Bank or any western union, Fast Track, Money Gram or else International Transfer Body.
- After Admission, if you don't have GMAIL Account then you are requested to kindly make one GMAIL Account and shared it [info@3deducators.com](mailto:info@3deducators.com). Then further correspondence shall be made by our institute official.
- Extra Bandwidth Charges shall be incurred.

## **DISTANCE NOT MATTER**

You can join in the live classes Sessions of 3D EDUCATORS – TRAINERS & CONSULTANTS from anywhere of the world.



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## **PRECAUTIONARY MEASURES**

- During Classes, you are requested to make sure that you are in isolated room, where no noise should be there except your voice.
- Kindly Switch Off your Cell Phone during the class, because it will disturb the quorum of class.
- If you have taken the admission in the course online lonely, then ethically it is recommended and suggested that you alone in the class.
- Recording of Lectures are not allowed at your end.

This world is emerging and growing in the 21st Century very rapidly because of latest and remarkable technologies and its advancement. Due to advancement of technology, we 3D EDUCATORS offer Live Interactive class sessions

3D EDUCATORS believe on Information Technology and its systems. Now you can also avail this facility at your home.

## **CONTACT US**

021-34141329, 0333-2402474  
021-34857148

[info@3deducators.com](mailto:info@3deducators.com)  
<http://www.3deducators.com>

Get the Admission Form

**Download Form** | 

**MANAGEMENT  
3D EDUCATORS  
TRAINERS & CONSULTANTS**



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Global Recognized Certification from IMRTC USA

**CERTIFICATE  
OF EXCELLENCE**

IMRTC USA Recognized

**CERTIFICATION**



*This is to Certify That*

**Mr. Danny Jones Wales**

*has successfully met the certification requirements as outlined in  
IMRTC content and the policies adopted thereunder, hereby grants the certification of*

**Total The Trainer**

Student ID: IM864532201

Date of Commencement: May 4, 2014

Date of Ending: July 4, 2014

SAMPLE



*Cheryyel Rhodes*

Principal of Institute

Director Affiliations and Official Affairs

**INTERNATIONAL MANAGEMENT RESEARCH & TECHNOLOGY CONSORTIUM**  
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